



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting
Thursday, December 8, 2016 – 7:00 p.m.
Location: Library Conference Room
(Enter using the Diamond Street Door Access)

Board Members

Edward Pearson, President
Constance Lue, Vice President
Rick Thomas, Secretary
Andy Lippman, Trustee
Carolyn Flemming, Trustee

Call to Order: President Edward Pearson

Minutes: Review and approve draft minutes of the regular meeting held November 10, 2016.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Action Items:

1. Request for Approval of date for Volunteer Recognition Luncheon in 2017
2. Request for Approval of By-laws revisions

Discussion Items:

1. Presentation about Library Foundation by Cindy Chan, Fundraising Consultant
2. Presentation by Joe Matthews about the Strategic Planning effort
3. Library Operations Study Checklist
4. Mayor Mahmud's State of the City Address on December 14, 2016 at 6:00 p.m.
5. Library Staff Training Day on December 9, 2016
6. LBT forthcoming vacancies
7. Community Room Fees/Pianos
8. Community Room AV Improvements
9. Draft Policy for Banning Individuals for Health and Safety Concerns and/or Disruptive Behavior
10. Library Unfilled Full Time Positions

11. CENIC Grant Technology Improvements

Communications and Correspondence:

Reports:

1. **Board President:** Edward Pearson
2. **City Council Liaison:** Mayor Pro Tem Michael A. Cacciotti
3. **Friends Representative:** Ellen Torres
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Director of Library, Arts & Culture:** Steve Fjeldsted

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date:

12/2/10

Signature:

Steven W. Fjeldsted